



Headteacher Mr A. Ridout

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Dear Parents,

I am writing to outline some of the important changes the school will be using from September 2020, hopefully on a temporary basis. We sent an outline of the week beginning August 31st to all parents last week.

We have received extensive guidance from the Government about how schools can operate from September 2020 and the safety restrictions that all schools have to consider. All schools in the country will be providing differently because of their individual situations.

These are the school's priorities on re-opening in September 2020:

1. Health and safety of the school community.
2. "Catch-up for lost education" programme.
3. Broad curriculum.

Overall Key Arrangements:

1. All children, except new Reception pupils, will begin school full time on Monday 7th September.
2. All children will be kept in year group teaching bubbles all day (including breaktime, lunchtime and lesson time). Staff will only teach one year group.
3. All children will be expected to bring a name labelled hand sanitizer each day, but hand sanitizer stations will also be at every entrance to the school buildings.
4. All children will be expected to bring their name labelled water bottle each day and can bring a healthy snack if they want to.

Arrival and leaving Arrangements:

- 1) All children will be expected to come to school at 8.40am each day.
- 2) Reception classes will enter through the main school gates at 9.00am. (alternatively, be dropped off with older siblings at 8.40am).
- 3) Years 1 and 6 pupils need to enter and leave school through the main school gates.
- 4) Years 2 and 5 pupils need to enter and leave school through the West Street gates.
- 5) Years 3 and 4 pupils need to enter and leave school through the Eldon Street gates.
- 6) We will be allowing families of **more than** 1 child to choose which gate they wish to enter and leave each day, as well as those pupils with an exceptional reason for not using the allocated gates.
- 7) School will end on a **Monday to Thursday** at 3pm (Years R to 2), 3.15pm (Years 3 to 6 and family groups).

- 8) **School will end on a Friday at 2pm for all children.** This is to allow a weekly deeper clean and a whole year group staff planning session to happen.
- 9) Parents can only come onto the school site to particular places. These will be explained on “Meet the Teacher” sessions.
- 10) There will be an Out of School Club provision each day: 7.30am start and 3.15pm start (2pm on a Friday), morning session entrance will be through main gates.

General Arrangements:

- a. Lunches will be eaten in the classroom; the school will offer a hot option, a sandwich option and vegetarian option each day (menu to be confirmed). Payment and ordering will be as it is now.
- b. The school cannot run assemblies, whole school events, after-school clubs, lunchtime clubs, whole class singing or dance sessions, whole-class wind music sessions, swimming sessions, trips or tuck shop.
- c. The school will be able to offer Forest School sessions, P.E., individual music lessons, use of IPADs, all classroom equipment (in a resource pack), active yoga sessions and the Active Mile.
- d. The car park gates will close from 8.30am to 3.15pm every day. All gates will be closed from 9.05am to 2.55pm.
- e. Parents are not allowed in school buildings, without prior permission.
- f. The school will continue to use See Saw, Tapestry, school website and school social media to communicate with parents. We will be reducing the number of paper letters to parents.
- g. Attendance regulations will return to pre-lockdown rules from September 1st, so all children should attend school fulltime.
- h. All children will have access to qualified first aiders and can have their medical needs met as normal.
- i. Fire Evacuation and school risk assessments will be re-written for September 2020.
- j. The first three weeks of the school year we will ensure children are well settled and have their well-being needs met as a priority.
- k. The curriculum focus will be on reading, writing and basic mathematics; with children being assessed on current skills and support put into place accordingly.
- l. No bicycles or scooters will be allowed on the school site and children will not be able to bring in toys.

I realise that these are changes for your children, but we have a wide range of regulations to follow and have to ensure that high levels of health and safety are maintained. The government’s **guidance will be reviewed on August 11th 2020** after which we will confirm all arrangements. The key point is to keep children, parents, visitors and staff safe whilst in school and to “minimize contacts and mixing between people” at all times. The guidance to “maintain distinct groups that do not mix” is crucial to our plans, but we have managed to actually increase teaching time for all pupils through shorter lunchtimes, earlier starts, no assemblies and reduced movement around the school. The need for all staff groups to meet weekly to discuss pupils, assess and monitor work completed and plan for the following week is vital to ensure all children can “catch-up” on their learning effectively. We will review these plans after August 11th 2020, at half term and again at the end of the Autumn term depending on the situation and government guidance.

Please look out for further information letters, questionnaires and details during the summer.

Yours sincerely,

Mr A. Ridout (Head Teacher)