



Tower View Primary School Building Development Action Plan

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Sheet Ref no: 3

DATE updated: 24th October 2019

Priority Areas for Development Identified by Self-evaluation:

- a. To ensure the school is a safe and secure environment for both staff and students.
- b. To address urgent and specific maintenance issues that have been identified through the Health & Safety Audit completed in December 2018.
- c. To develop the school so as to enhance and extend the educational provision for all children.
- d. To work towards fulfilling the legal and local requirements for accessibility for all students.
- e. To undertake continuous maintenance of the property so as to provide an enjoyable place for students to learn in, visitors to interact with and staff to work in.

Where are we now? (with reference to priority areas for development noted above and informed by evidence)

The school has undertaken a rigid and in-depth health and safety audit involving Governors and staff; this identified several areas that have already been addressed and others that required a greater amount of discussion and planning. This audit combined with the current priorities of the S.D.P. and the rising numbers of pupils have also led to the priorities being set in this document. The above priorities and below outcomes have been agreed. The review of the previous B.D.P indicated that areas 1,2, 4, 5, 10,11 had been fully completed as planned; areas 3, 7, 9 had been partly completed and areas 6, 8 had been dismissed as either too expensive or not appropriate to be completed for best value. Several areas will thus be continued with into this year's plan. (23.10.2018)

Expected Outcomes Targets	Priority	Timescale	Actions to bring about improvement	Time/materials/staff development including costings	Staff/lead responsibility	Success criteria
1. Starting with the current Accessibility plan (January 2015), specifically identify priorities and utilize premises / building	7	October 2019	Plan reviewed at next Premises meeting with priorities set for coming year.	October 2019	Premises Committee	Plan written and priorities identified with three year plan of action to be implemented.

advisors to obtain grants, plans and costings to develop: a. Update priorities within the plan.						
2. Continue to develop the school grounds with the establishment of a. School pond. b. Improved K.S. 2 & 1 playground facilities.	9	Ongoing from Sept. 2019	Identify possible areas for development and let staff / pupils drive development according to need.		S.L.T., School Environmental Group	Increased variety and versatility of school grounds develop the curriculum further
3. Implement an annual decoration programme for classrooms and associated other spaces.	12	Ongoing, but during holiday periods.	As appropriate	Nick D. to draw up schedule that is practical and based on priorities for décor improvements. Finances to purchase paint to be allocated once plans drawn up.	N.D. & Premises committee.	School remains presentable and fit for purpose. Condition of internal aspects of building remain good.
4. Continue to monitor provision of both catering and cleaning services by Entrust to ensure highest standards are maintained.	2	Ongoing (termly Meeting updates)	Meet with Chartwells to discuss progress of action plan drawn up in Sept. 2019. January 2020. Subsequent meetings as necessary.	Termly meetings with Chartwells. Weekly updates with staff in school.	Head & Premises team (inc. governing board)	Catering and cleaning services are good. S.L.A. met in all aspects.
5. Continue to develop improvements to bungalow so as to enable building to be	5	Ongoing from October 2019	Upgrade outside area.	Exterior by summer 2020 Costings unknown and dependent on	Head, Site staff, Entrust and Governors /	Bungalow in use Grounds usable.

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used by wider school & local community. Specific improvements to gardens				external grants and support.	P.T.A.		Commented [A8]: Exteriorsummer 2020
6. Fix breakages in guttering above 5JC.	3	Autumn Term 2020	Get quotes to fix gap in exterior guttering.	Unknown.	Site Manager	Guttering fixed.	Commented [A9]: Drone views, guttering
7. Complete repairs to canopy roofing outside reception class.	4	A.S.A.P.	Get appropriate quotes for work to be completed. Commision work.	Get appropriate and affordable quotes.	Head Teacher	Roof completed.	Commented [A10]: To be done a.s.a.p.
8. Renovate pre-school toilets to a greater standard than at present. Reducing smell and unsightly nature of facility.	13	By Sept. 2021	Draw up plans with Entrust for appropriate changes. Implement changes. Complete work.	Unknown until costs gained.	Head Teacher	Toilets renovated.	
9. Review school's remaining old fire doors and undertake programme of change to new doors: K.S. 2 hall, K.S. 2 corridor, dining room, exterior door from Year 3/5 corridor.	10	By Sept. 2021	Gain quotes for each door replacement and implement changes.	Unknown as yet.	Head Teacher	All fire doors replaced to new regulatory standards	Commented [A11]: Costly but priority.
10. Re-roof any part of K.S. 1 building that requires further renovation.	11	By end of 2020	Priority: Await bid for summer 2020 replacement.	Unknown. Entrust/Staffordshire development.	Head Teacher & Entrust.	Roofing improved further to current state. Further damage is reduced and aesthetically more pleasing to visitors.	

11. Nurture Room and associated area heating needs repairing. Heating is currently ineffective in heating area sufficiently. Improve water provision.	1	End Easter 2020	Assess issue and whether it needs repairing or not. Obtain quote to undertake improvements. Implement change.	Cripwells.	Site Manager	Heating works appropriately and area is better facility to work and educate pupils. Hot water in place in room.
12. Develop a school farm (including chickens, small animals) for curriculum based learning.	14	By 2022	Investigate insurance, Health & Safety, planning, holiday, actual practicalities of such a venture (by 04.2020).	Basic outline and definitive plan by 04.2020 Completed by 2022	Premises Committee and staff	Farm in place on school grounds.
13. Install new C.C.T.V. management system to home surveillance system and contact.	8	By January 2020	Choose appropriate system and install as a whole.	Head	Head & premises committee.	CCTV in place fully operational.

Strategies to Monitor and Evaluate:

- a. Termly meetings to review progress of B.D.P as a standing agenda item on Governors' Premises committee.
- b. Regular updates as jobs are started, completed and quoted for, these to be discussed between head and site manager and when cost appropriate with governors.
- c. Annual Health & Safety Walk (October)
- d. Annual Health & Safety Audit update (January)
- e. Photographic evidence of improvements.

